

**LITCHFIELD WATER POLLUTION CONTROL AUTHORITY  
REGULAR MEETING  
29 Stoddard Road, Bantam, CT 06750  
October 8, 2015 ~ 7:30 PM**

**CALL TO ORDER:** Chairman David R. Wilson called the meeting to order at 7:44 p.m.

**ROLL CALL:** Present: David R. Wilson, William Buckley, James Koser, David Geiger, Robert D'Andrea, Ted Donoghue, Plant Superintendent, and Ann Combs, Recording Secretary  
Absent: Christian Bratina, Jack Healy, Public Works Director

**SEATING ALTERNATES:** None needed

**MINUTES**

**1) Regular July, 2015 (tabled): Motion:** W. Buckley moved to adopt the regular meeting minutes of July 9, 2015 and J. Koser seconded. D. Wilson, W. Buckley and J. Koser voted aye and the motion passed. R. D'Andrea and D. Geiger abstained because of absence.

**2) Regular August 13, 2015: Motion:** R. D'Andrea moved to adopt the regular meeting minutes of August 13, 2015 and D. Geiger seconded. All voted aye except W. Buckley, who abstained because of absence, and the motion carried.

**BUSINESS**

**1) Public Requests:** None

**2) Repair Manhole on Meadow Street:** P&G Pepper will do the work on the manhole in the sidewalk/driveway in back of DiFranco's and then fix the bricks in the sidewalk. An abandoned line into the manhole will be plugged, with a bleeder pipe. The manhole in the Green will be plugged and filled and the frame lowered to grade. They also shored up a manhole at the high school.

**3) Safety:** T. Donoghue reported no injuries and no training taking place. Jim is scheduled for defensive driving in November. D. Wilson will meet with Jack next week before he leaves. Jack has been working on negotiations with TransCanada, and Ted wants to be sure we don't fall out of contract and be subject to higher rates when it expires in December.

**4) Commissioner's Requests:** The adoption of the regular meeting schedule for 2016 will be on the agenda for next month.

**5) Public Works / Treatment Plant Report**

**a) Easements:** No report.

**b) Operational:** T. Donoghue reported a strong month for September, with low flows in the plant's favor. Sludge removal was 45,500 gallons. He hopes to stay at one truck for the duration of fall and winter. The daily average total nitrogen discharged was 7.9 lbs/day. BOD removal was 98% and TSS removal was 99%. Terex came for yearly inspections on the jib and retrieval work winch. Two harnesses were over five years old and needed to be replaced. On 9/7/15 one of the stand pipes from the west secondary clarifier got clogged and was discovered the next day, resulting in no treatment issues. On 9/17/15 there was a 7 minute power outage that caused the

generator to turn on. An alarm on 9/21/15 signaled the electric motor overheated for the grit blower. The motor is not repairable, so Ted is pursuing options to replace it. Meanwhile they are using the main aeration blowers to supply air to the grit chamber. Mowing has been completed on the rights of way. Ted reported on grease trap inspections, with the Japanese and Chinese restaurants not faring well. R. D'Andrea suggested sending them a written notice. W. Buckley said they should send an inspector letter to all who are inspected with comments. The Mockingbird's final walk through will be tomorrow.

- c) **Septic:** They processed 145,800 gallons of septage, 26% decrease over last September, but are currently at a 13% increase over last year for the first three months of the fiscal year.
  - d) **Equipment:** The plow on the F350 was fixed and the first coat of paint has been applied. Rubber diffusers in the aeration tanks are a concern. The tanks need to be drained and diffusers tested. The bearing started rattling on the electric motor of a new grinder, and they will get a new replacement motor under the warranty.
  - e) **Energy:** Ted reported being off to a strong start with energy consumption, although consumption has been up a little in the past couple months. The dollar amounts were lower, so he said there will be savings on rate 31. The electricians will be looking at the water system and putting in a toggle switch.
- 6) **Financial Report and Year-End Close:** Ted reported being off to a strong start. D. Wilson said it mirrors last year, and he only filed 87 liens, so we are down 15% on liens. Ted said he has used 49% of the budget for equipment repairs, but those expenses will slow down now. He said it is great having Jim here, with a good skill set and analytical mind.

D. Wilson said he will have to talk to Torrington regarding the upgrade and having a contract in place. Woodridge Lake was asking what we will be paying. We will make a decision as we get closer on what we want to reserve as capacity. W. Buckley asked to determine what the flow would be based on current zoning. For this we must know what the saturated zone would be. D. Wilson thought it might be too low for the potential of the Route 118 area near Route 800. Mr. Wilson asked Ted to start working on a capital budget, and he said he has a worksheet started that he will update.

7) **Quarterly Goals and Objectives:** No report.

8) **Adjournment: Motion:** W. Buckley moved to adjourn at 8:40 p.m. and J. Koser seconded. All voted aye and the motion carried.

Respectfully submitted,



Ann Combs, Recording Secretary